

Request for Quote

RFQ Closing Date:	16 th October 2020
Enquiries:	To – Sheryl, Email: sboniface@orana.asn.au, Ph: 0455 947 674
Submissions:	Via e-mail to: sboniface@orana.asn.au

Background:

Volunteerability is a new program aimed at creating more inclusive communities for people with disability by supporting the inclusiveness of volunteers and Volunteer Involving Organisations (VIOs). Developed in partnership between Orana, Volunteering SA&NT, Southern Volunteering SA and Northern Volunteering SA. It is funded by the National Disability Insurance Agency (NDIA) with an Information, Linkages and Capacity Building (ILC) Grant until February 2023.

Volunteers are a critical part of community life with 900,000 people volunteering their time regularly in South Australia alone. Volunteers provide support in the community in almost all facets of life. By focusing on volunteers we are able to influence community life to be more inclusive and promote the social inclusion of people with disability in the community.

The need for this program has been widely documented. Identified through barriers that people with disability face often due to misconceptions and misinformation, including when seeking volunteer roles. Volunteer Involving Organisations (VIOs) often have limited resources which can restrict their capacity to utilise the skills of people with disability. Volunteerability has been designed to bridge this gap by providing resources and support to VIOs. We want all organisations to feel comfortable recruiting people with disability thus enabling the inclusion of people with disability in volunteer roles and the wider community.

We will work to achieve this by:

- Developing and delivering Disability Awareness training to volunteers and VIO's in metropolitan and regional South Australia **to increase understanding and promoting inclusion of people with disability.**
- **Supporting the placement of people with disability in volunteer roles** with the assistance of a Volunteer Buddy and work with host VIOs to be more inclusive in their approach to recruiting and maintaining people with disability in volunteer roles.

Over three years we hope:

- 900 participants will attend Disability Awareness training
- 60 Disability Awareness Training sessions will be delivered
- 200 people will be recruited and trained as Volunteer Buddies

- 120 people with disability will be supported into volunteer roles.

Evaluation objectives:

We are looking for an evaluation of the program processes and outcomes. This will include reviewing the effectiveness, efficiency, appropriateness and sustainable impact of the program in utilising volunteering to increase inclusion for people with disability. It will also provide recommendations and learnings for future consideration.

Data collection will be mostly qualitative and focus on the experiences of the three core Stakeholder groups: Volunteers with disability, Volunteer Buddies and VIOs.

Evaluation criteria:

All RFQs should outline a written proposal outlining the proposed evaluation methodology, demonstrated experience, proposed budget, CV's of key evaluation staff and contact details of three referees. The proposed evaluation budget is \$12,000 (GST exclusive).

RFQ's will be assessed against the following criteria:

- Proposed methodology
- Previous experience in program evaluation
- Experience in Volunteer and/or Disability programs
- Understanding of the barriers people with disability face
- Experience in writing high quality reports
- Based or willing to travel to South Australia to conduct the evaluation activities. Travel must be included within the proposed evaluation budget.

We are looking to appoint an evaluator by the 30th October. Survey data collection will commence around mid-November. We envision that most external evaluation activities will start from March 2021.

Key deliverables and timeframe:

Deliverable	Timeframe
Draft interim evaluation report for feedback	August 2021
Final interim evaluation report – concise (5 page maximum) and full report	September 2021
Draft final evaluation report for feedback	February 2023
Final Evaluation Report - concise (5 page maximum) and full report	March 2023