

Request for quote

Safe and Equal Annual Impact Evaluation

Project Title	Annual Impact Evaluation
Project Type	Evaluation
Organisational context	<p>At Safe and Equal, we work towards a world where everyone is safe, respected and thriving, living free from family and gender-based violence.</p> <p>We are the peak body for Victorian organisations that specialise in family and gender-based violence across the continuum, including primary prevention, early intervention, response and recovery. We are an independent, non-government organisation.</p> <p>Our work prioritises the safety of all people experiencing, recovering from or at risk of family and gender-based violence. While we know that most family violence is perpetrated by men against women and children, we recognise that family violence impacts people across a diversity of gender identities, social and cultural contexts, and within various intimate, family and other relationships.</p> <p>We apply an intersectional feminist lens in our work to address the gendered drivers of violence, and how these overlap and intersect with additional forms of violence, oppression and inequality.</p> <p>As a peak, we work with and for our members to prevent and respond to violence, building a better future for adults, children and young people experiencing, at risk of, or recovering from family and gender-based violence.</p>

<p>Project context</p>	<p>Over 2023–2024, Safe and Equal worked with Nous Group to develop its 2024–27 Strategic Plan. Part of this work also included the development of Safe and Equal’s first org-wide Impact Measurement Framework (IMF) to measure our impact and success against the Strategic Plan.</p> <p>We have engaged Clear Horizon to support the implementation process for the IMF and have begun data collection against the IMF as of 1 July 2024.</p> <p>Part of this process has been the development of an internal Impact Measurement Framework working group, with members from across the different portfolios, whose purpose is to be the stewards of the IMF work. They will also play a key role in analysing data and impact with a sense-making session ahead of sessions with all staff and with members.</p> <p>A key aspect of the implementation of the IMF includes appointing an external evaluator to undertake independent data collection activities and to produce our annual Impact Report.</p>																							
<p>Objectives</p>	<p>We are looking to appoint an external evaluator to analyse the impact of Safe and Equal in alignment with its IMF, and develop our first annual Impact Report outlining Safe and Equal’s impact.</p>																							
<p>Required Deliverables</p>	<ol style="list-style-type: none"> 1. Analyse all data collected from 1 July 2024 until 30 June 2025 2. Conduct population-level data analysis (e.g State and Commonwealth budgets) 3. Facilitate semi-structured interviews with key stakeholders 4. Facilitate reflection workshops with staff, the IMF working group, and members on the initial evaluation findings 5. Develop an Impact Report which includes case studies of impact. 																							
<p>Timelines</p>	<p>These timelines are indicative only and may be adjusted:</p> <table border="1" data-bbox="347 1328 1289 1993"> <thead> <tr> <th>Date</th> <th>Activity</th> <th>Responsible</th> </tr> </thead> <tbody> <tr> <td>May</td> <td>Appoint evaluator</td> <td>Safe and Equal</td> </tr> <tr> <td>June</td> <td>Review and familiarisation with Impact Measurement Framework and implementation of IMF.</td> <td>Evaluator</td> </tr> <tr> <td>July</td> <td>Data analysis (including measurement data collected to date and population-level data)</td> <td>Evaluator</td> </tr> <tr> <td>September</td> <td>Member symposium</td> <td>Evaluator</td> </tr> <tr> <td>September</td> <td>Stakeholder interviews (to inform impact case studies)</td> <td>Evaluator</td> </tr> <tr> <td>October</td> <td>Staff reflection workshop</td> <td>Evaluator</td> </tr> </tbody> </table>			Date	Activity	Responsible	May	Appoint evaluator	Safe and Equal	June	Review and familiarisation with Impact Measurement Framework and implementation of IMF.	Evaluator	July	Data analysis (including measurement data collected to date and population-level data)	Evaluator	September	Member symposium	Evaluator	September	Stakeholder interviews (to inform impact case studies)	Evaluator	October	Staff reflection workshop	Evaluator
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	End of October	Draft impact report provided to SAE	Evaluator
	19 November	Impact report launch	Evaluator
Desired expertise	<p>An ideal evaluator would have experience in:</p> <ul style="list-style-type: none"> • Demonstrated experience developing and/or implementing org-wide Evaluation or Impact Measurement Frameworks • Demonstrated experience of undertaking impact evaluations • Demonstrated experience of facilitating workshops with varied stakeholder groups 		
Process to submit a proposal	<p>By 8 April submit the following:</p> <ul style="list-style-type: none"> • A document detailing: <ul style="list-style-type: none"> ○ Trading name and registered name ○ Australian Company Number (ACN) and Australian Business Number (ABN) date of issue ○ Address of registered office and principal office in Victoria (if applicable) ○ Primary contact person and contact details ○ interest and relevant expertise to meet above objectives ○ high level overview of proposed approach for the duration of the project, including identification of any potential conflicts of interest, resources required, phases within the approach, and staged deliverables ○ cost structure broken down by resources, stages and deliverables <p>Queries and responses to this call for quotes can be sent to Meg Barber, Manager, Organisational Development and Governance (megbarber@safeandequal.org.au)</p>		

Attachments to inform response:

- Strategic Plan 2024-2027
- Impact Measurement Framework
- Impact Measurement Framework implementation plan