SACID Evaluation Capacity Building – 2025-2027

SACID seeks to measure the impact of its Individual Capacity Building (ICB) project, funded by the Commonwealth Government Information, Linkages and Capacity (ILC) Building 2024-27 program.

SACID is the state peak body for people with intellectual disability and a member of the national peak body, Inclusion Australia. The organisation works towards achieving a community in which people with intellectual disability are involved and accepted as equal participating members.

In addition, SACID supports Inclusion Northern Territory (INT), an organisation with a similar mission and the Territory representative of Inclusion Australia.

Summary of proposed evaluation support:

Timeline	February 2025 – June 2027 (Appointment to be made late January 2025)
Location	South Australia and Northern Territory
Scope	Build the capacity of Management team to evaluate the impact of projects at SACID. • The Management team includes 3 Senior Managers and Executive Director in South Australia and 1 Manager in Northern Territory. • SACID anticipates that support will primarily be provided in an online or hybrid capacity to accommodate the teams across SA and NT. The scope of continued support will be limited to SACID's ILC program which runs until 30 June 2027.
Objectives	• Assist SACID to create:

	- o A program theory and program logic. - o Evaluation questions. - o A monitoring and evaluation plan, including data collection tools. - Support SACID to continuously learn and improve monitoring and evaluation activities through the project.
Deliverables	- Attend workshops with the SACID team to build understanding of: - o The ILC project. - o SACID organisation and capabilities. - o Project reporting requirements. - Evaluation capacity building activities or resources to support the development and implementation of the plan (e.g., training, implementation guides, etc.) - o Note: this could be designed following initial engagement with organisation. - Monitoring and evaluation plan, developed collaboratively with the SACID team. The plan should include: - o Program logic/theory of change. - o Key evaluation questions and measures. - o Data evaluation tools (noting these must be appropriate for use with people with intellectual disability and within a small, capacity-constrained organisation). - Regular implementation support (in-person or online). - o This support will provide a sounding board for the SACID team as they implement the monitoring and evaluation plan.
Budget	$25,000 - $35,000

Response details	• Please provide an outline of your proposed services by **5pm Thursday 19 December 2024**.
	
	• The proposal should preferably be in .doc or PDF format.
	
	• Provide:
	
	    ○ Your approach to SACID capacity building for the ILC program. Include services provided, timelines and questions or issues to address (maximum 3 pages).
	
	    ○ Skills and experience to undertake inclusive methodologies (maximum 2 pages).
	
	    ○ Team CV's may be provided separately in an appendix (maximum 2 pages per CV).
	
	    ○ Fee schedule.

Contact	• Questions and submissions must be sent to Kim Campbell at SACID. ○ Email: kim@sacid.org.au.

More information

The Project

SACID was awarded the ILC grant funding to deliver Individual Capacity Building activities from July 2024 to June 2027. The project aims to:

- Co-design and deliver Capacity Building Workshops for people with intellectual disability across South Australia (SA) and the Northern Territory (NT).

- Expand the SACID Peer Action Crew (PAC) in South Australia and establish PACs in the NT.

SACID was previously awarded ILC funding in 2020-23 to develop and deliver Capacity Building Workshops for people with intellectual disability, and their families and caregivers, and to establish PACs in SA. Therefore, this round enables the organisation to expand and improve upon its prior work.

The capacity building workshops are co-designed and co-facilitated by people with intellectual disability. They cover a range of topics that promote development of skills, confidence and independence. All topics have been selected based on the needs of people in the SACID community. Human rights and self-advocacy are at the core of the workshops. SACID and INT will continue to co-design new workshops throughout the grant period.

SACID currently delivers 2-3 workshops per week across South Australia, across 8 different topics. INT is still building its team, and intends to deliver a smaller number of workshops, directly and via Partners across regional and remote NT. INT will work with people with intellectual disability and Partners to adapt existing SACID workshops and resources and create new content that is suitable for use in the NT.

The PAC is a peer support group where adults with intellectual disability come together for learning, friendship and fun. To date, PAC has been Adelaide-based with an online component for others to join from across SA. PAC aims to develop the skills, confidence and independence of its members through social activities in their local communities. In this new project round, PAC will expand to new communities in SA and establish 1-4 PACs in NT.

The SA PAC meets on a weekly basis and has a core group of 10-15 people. SACID intends to grow the membership and impact of PAC across metro and regional SA.

Project Evaluation

SACID is reliant on Government funding for many of its services. Project evaluation plays a significant role in demonstrating our achievements and capabilities to secure future funding. Further, evaluation helps to demonstrate how effectively SACID is delivering its strategic plan.

To date, SACID has experience with data collection and reporting for project funders. SACID's previous ILC program was evaluated by a third party, leveraging SACID data and additional research. The SACID team seeks to build capability to effectively measure and articulate the impact of its current ILC project, with support from an independent evaluator.

An important consideration for evaluation support is that SACID wants to learn from findings and increase impact as the project progresses.

SACID already collects qualitative and quantitative data from all program participants, via workshop feedback forms and focus groups. The team anticipates that a monitoring and evaluation plan may require additional data collection and is open to advice on the most effective approach.

The main priority for any data collection and research is for it to be inclusive and accessible. This includes making all information available in Easy Read format, ensuring adequate support is provided for those who need it, and creating safety (online and physically) for people to share their experiences.

Interim check-ins with an independent evaluator would be invaluable to enable our continuous improvement and provide a sounding board for ideas or questions.

Key questions SACID would like to evaluate include:

1. To what extent have the project activities built the capacity of people with intellectual disability?

2. What can SACID learn from the outcomes of ILC activities to enable greater impact from future projects or activities?

3. To what extent are SACID processes inclusive, both internally and externally when delivering services?

These questions have been developed in accordance with the Individual Capacity Building Grant Opportunity Guidelines. The Disability sector will undergo substantial

changes in the coming years (e.g., NDIS review and Disability Royal Commission), so these questions may evolve as the research and sector environment do so.

SACID is also required to report extensive project activity data under the ILC Grant program. More details of reporting requirements can be provided after appointment to ensure that the monitoring and evaluation plan aligns with or enhances this reporting process.

Deliverables

The team anticipates that there will need to be multiple initial workshop sessions to share information. SACID will share more information about the ILC project, SACID as an organisation, team and organisational capabilities, and project reporting requirements.

Following the information gathering, a monitoring and evaluation plan can be developed, with input provided by the SACID team. This plan should include:

- o Program logic/theory of change.

- o Key evaluation questions and measures.

- o Data evaluation tools.

SACID is a small organisation with a mission to work towards a more inclusive community. As such, the plan should consider how these elements can be used in projects with people with intellectual disability and within a small, capacity-constrained organisation.

SACID also anticipates that evaluation capacity building activities or resources will be provided to support development and implementation of the plan. It is reasonable to assume that the exact nature of the capacity building support may be unknown until initial information gathering has been completed.

Lastly, the team hopes to gain a sounding board for monitoring and evaluation activities as the plan is implemented. SACID is open to the approach taken to provide this ongoing support throughout the project.